

TENANT'S 30-DAY NOTICE TO VACATE

Tenant should use this form when they are ready to give their 30-day notice to vacate.

The security deposit balance will be mailed to the forwarding address provided on this form (see below). A move-out packet will be mailed to your current address. The move-out packet will include your move-out date and instructions.

Rental Address: _____

Date you are filling this form out: _____ / _____ / _____

Move-Out Date (at least 30 days from Manager's receipt): _____ / _____ / _____

Requested Inspection Date (up to 7 days before move-out): _____ / _____ / _____

Reason for Vacating: _____

Forwarding Address: *(If not provided, security deposit balance check will be mailed to the last known address):*

Street #, Name	City	State	Zip
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*****All residents on the Rental Agreement must sign this form for it to be valid*****

PLEASE NOTE:

1. Tenant(s) understands **all terms** of the rental agreement remain in force for at least 30 days from the date Property Management receives this notice. Tenant(s) may have a contractual obligation exceeding 30 days, depending on when the lease expiration or move-out inspection date occurs.
2. Property Management issues one (1) security deposit balance check.
3. The security deposit is for tenant related cleaning and repairs, not last month's rent. Last month's rent will be pro-rated through the lease expiration date or the move out date (whichever is later), plus any days for cleaning and repairs.
4. Tenant(s) will be charged additional days of pro-rated rent if cleaning and repair items are performed (maximum of 5 days unless cleaning/repairs are excessive).
5. If Property Management is requested or required to perform cleaning/repairs, a 15% administrative fee will be added to the total cost of cleaning and repairs.
6. If Tenant(s) elect to have a second inspection, a \$50.00 fee will be charged to perform the second inspection.
7. Property Management will provide at least 24 hours' notice to allow an agent to show prospective tenants the property. A sign will be placed at the property for advertising and showings.
8. Please see MCA 70-24-441.

Tenant (Print Name)	Signature	Date
Tenant (Print Name)	Signature	Date
Tenant (Print Name)	Signature	Date
Management Signature		Date Received